

<b>Personal Information</b>			
Name			Social Security Number
First	Middle	Last	
Any other name by which there may be information on you (ex: maiden name, nickname, etc.)		Email Address	Phone Number
Present Address		City, State Zip	Length of Time
Prior Address		City, State Zip	Length of Time
Are you eligible to work in the United States? (Proof of eligibility will be required before you can be employed)		Are you at least 18 years of age?	
<input type="checkbox"/> YES <input type="checkbox"/> NO		<input type="checkbox"/> YES <input type="checkbox"/> NO	
		If no, do you have a work permit?	
		<input type="checkbox"/> YES <input type="checkbox"/> NO	
Have you previously applied for or worked at MidUSA Credit Union?	If so, when and where?		Are you presently on layoff or leave of absence from any other company?
<input type="checkbox"/> YES <input type="checkbox"/> NO			<input type="checkbox"/> YES <input type="checkbox"/> NO
Have you ever been convicted of a crime other than a minor traffic violation? An affirmative answer will not automatically disqualify you from employment.	If yes, please explain:		
<input type="checkbox"/> YES <input type="checkbox"/> NO			
Do you have any agreements with another employer that might affect your employment here?	If yes, please explain:		
<input type="checkbox"/> YES <input type="checkbox"/> NO			
Have you ever had bond coverage denied, modified or revoked?	If yes, please explain:		
<input type="checkbox"/> YES <input type="checkbox"/> NO			

<b>Work Preferences</b>	
Position Desired	Type of Employment <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Seasonal
Minimum Salary Desired	Are you willing to travel? <input type="checkbox"/> YES <input type="checkbox"/> NO
	If yes, what percent of time?
Start Date Available	Are you willing to relocate? <input type="checkbox"/> YES <input type="checkbox"/> NO

<b>Work History</b>				
<i>Please complete section below, starting with most recent employer (including military service)</i>				
<b>Employer #1</b> Current or Most Recent	Employer Name		Dates Employed (Mo / Year) From: _____ To: _____	<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Seasonal
	Employer Address	Employer Phone Number	Salary	May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No
	Job Titles Held / Nature of Work		Supervisor Name	Reason for Leaving
<b>Employer #2</b>	Employer Name		Dates Employed (Mo / Year) From: _____ To: _____	<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Seasonal
	Employer Address	Employer Phone Number	Salary	May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No
	Job Titles Held / Nature of Work		Supervisor Name	Reason for Leaving
<b>Employer #3</b>	Employer Name		Dates Employed (Mo / Year) From: _____ To: _____	<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Seasonal
	Employer Address	Employer Phone Number	Salary	May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No
	Job Titles Held / Nature of Work		Supervisor Name	Reason for Leaving
<b>Employer #4</b>	Employer Name		Dates Employed (Mo / Year) From: _____ To: _____	<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Seasonal
	Employer Address	Employer Phone Number	Salary	May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No
	Job Titles Held / Nature of Work		Supervisor Name	Reason for Leaving

Education			
High School City, State	Graduate? <input type="checkbox"/> YES <input type="checkbox"/> NO	If no, highest grade completed	
College City, State	Graduate? <input type="checkbox"/> YES <input type="checkbox"/> NO	Degree	Major
College City, State	Graduate? <input type="checkbox"/> YES <input type="checkbox"/> NO	Degree	Major
Business, Trade or Other Schools / Certifications City, State	Graduate? <input type="checkbox"/> YES <input type="checkbox"/> NO	Degree/Certification	Area of Study

References			
<i>List at least two (2) responsible adults who have knowledge of your work ethic, experience and ability. (Do not include relatives, former or present employers or fellow employees.)</i>			
Reference #1	Name	Phone Number	<input type="checkbox"/> Business Phone <input type="checkbox"/> Personal Phone
	Address	Occupation / Employer	
	Relationship to you		
Reference #2	Name	Phone Number	<input type="checkbox"/> Business Phone <input type="checkbox"/> Personal Phone
	Address	Occupation / Employer	
	Relationship to you		
Reference #3	Name	Phone Number	<input type="checkbox"/> Business Phone <input type="checkbox"/> Personal Phone
	Address	Occupation / Employer	
	Relationship to you		

**Authorizations and Acknowledgments**

Please read each of the following statements and place your initials by each one to indicate that you understand and agree to the terms stated. Then, sign and date this form at the bottom.

\_\_\_\_\_ I certify that all information I have supplied on this form is correct to the best of my knowledge. I understand that omissions or deliberate misinformation will disqualify my application and, if hired, would serve as grounds for dismissal.

\_\_\_\_\_ MidUSA is an equal opportunity employer and does not discriminate on the basis of race, color, creed, national origin, gender, sexual orientation, age, disability or other legally protected status in its hiring or employment practices. Individuals requiring special accommodation to complete this application should notify the MidUSA Human Resources Department at 513-420-8640.

\_\_\_\_\_ I consent to have MidUSA contact the people and organizations listed on this form for employment, education and references and authorize these individuals or organizations to provide truthful information regarding my qualifications for employment and previous work. I release all information relating to employment, education, policy, criminal and medical records to MidUSA Credit Union. I further give MidUSA the right to investigate all references and to secure additional job related information about me. I release all persons, agencies and corporations requesting or supplying information from any and all claims, demands or liabilities arising out of or in any way related to such investigation.

\_\_\_\_\_ I understand that if I am selected for employment with MidUSA, I may be offered a position conditionally pending a pre-employment physical and drug screening. I also understand that a background check may be required prior to employment.

\_\_\_\_\_ I understand that employment with MidUSA is "at will" and that I am free to resign at any time. I also understand that MidUSA reserves the right to terminate my employment at any time, subject to the procedures appropriate for the position or department. I understand that no one has the authority to make any assurance to the contrary.

\_\_\_\_\_ This application will remain on active file for sixty (60) days. If I am hired within this period, this form will be transferred to my individual personnel file. If I am not hired within sixty (60) days, this application is no longer active and I will need to reapply for a position after that time.

\_\_\_\_\_ I understand any offer of employment is conditional upon proof of legal authorization to work in the United States as required by the Immigration Reform and Control Act.

\_\_\_\_\_ I understand that, as an applicant, confidential and proprietary information may be provided to me by MidUSA. I agree that I will not divulge any planning, finances or business sensitive information of any kind to any person or corporation other than MidUSA or those designated by MidUSA in writing.

\_\_\_\_\_ I agree that a photocopy or facsimile of this authorization shall be as valid as the original.

If employment is obtained under this application, I will comply with all rules, regulations and standards of conduct of MidUSA Credit Union and agree to be responsible for company property and equipment issued to me by MidUSA until returned to the company.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



## Fair Credit Reporting Act (FCRA) Disclosures & Consent

### FCRA Credit Check Notice

#### *Notice to Applicants*

As part of our pre-employment screening, MidUSA Credit Union, Inc. (MidUSA) might contact a consumer reporting agency or credit bureau to review its files on people who have applied for jobs with our company. If MidUSA decides to request a consumer or credit report on you, we will contact you first and obtain your written permission to access your files.

This notice is supplied in accordance with your rights under the Fair Credit Reporting Act (FCRA). If MidUSA decides to request a consumer report on you, it will follow FCRA's requirements governing permission and use of consumer reports in the employment process.

### FCRA Credit Check Consent Form

#### *Instructions to Applicants*

As part of MidUSA Credit Union's screening process, we plan to obtain a consumer report, also known as a credit report, on all applicants. Under the Fair Credit Reporting Act (FCRA), MidUSA cannot request any information from a consumer reporting agency without an individual's written consent. As a result, we are requesting you to fill out and sign this consent form. Please return this signed consent form with the completed Employment Application.

#### *Consent to Release Consumer Report*

As a condition of employment, MidUSA has requested access to my consumer reports. By signing below, I authorize consumer reporting agencies to release to MidUSA any information from my files that legally can be disclosed in consumer reports to employers under the FCRA and related state laws.

The contact person and address of MidUSA is as follows:

Jennifer E. Tucker  
Vice President, Human Resources  
MidUSA Credit Union, Inc.  
3600 Towne Boulevard  
Middletown, OH 45005

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*For identification purposes, applicants should **print** the following information:*

First, Middle, Last Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_